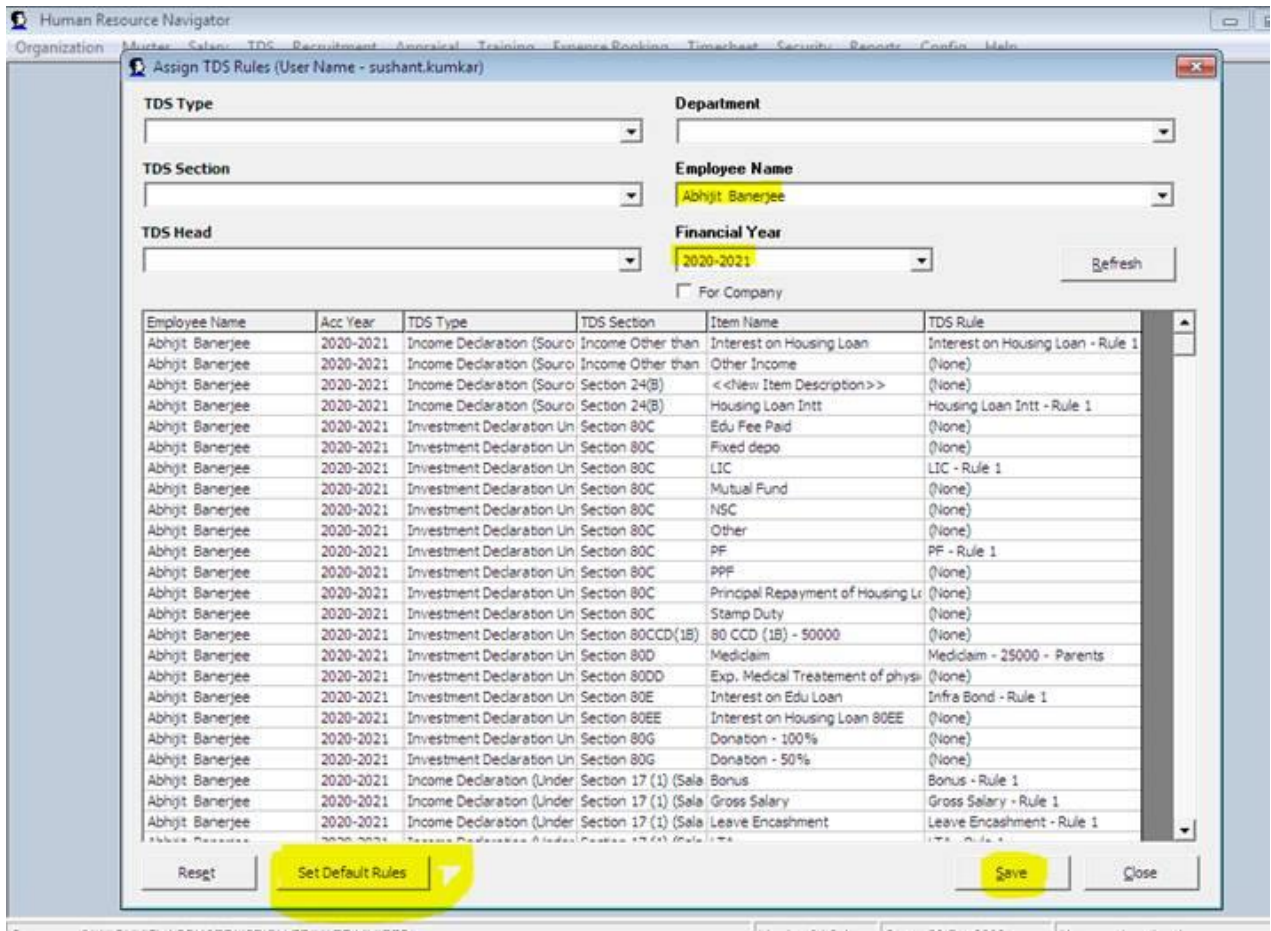
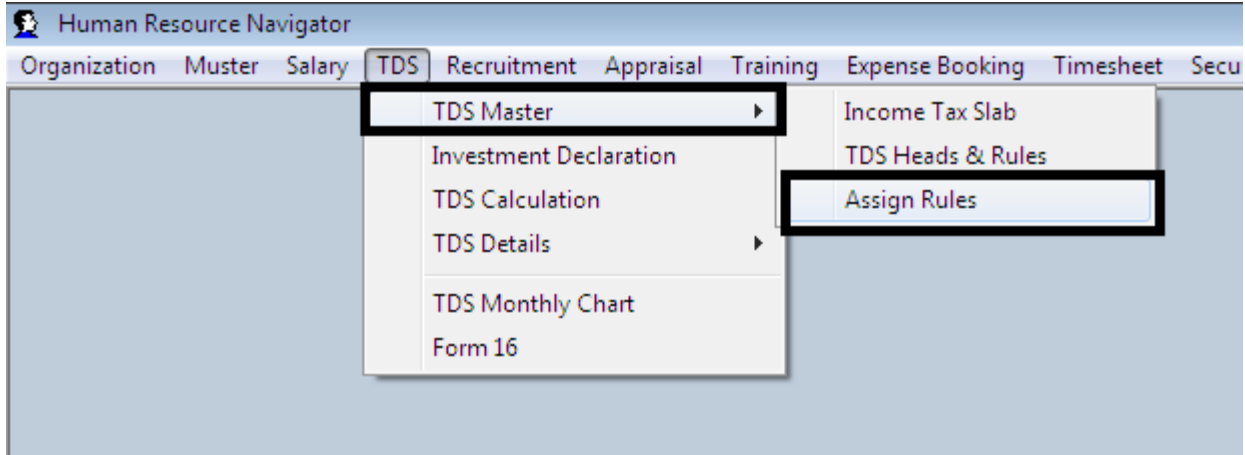


Kindly find below steps to calculate and generate Form 16 of employee.

Step 1:

TDS → TDS Master → Assign Rule



You can assign rule for all employee within company at time by click on “**For Company**” option. TDS will be calculated as per rule and employee which is applicable as per rule.



Step 2:

Click on **Set Default Rule** and **Save** the details.

Step 3:

TDS → TDA Calculation →SAVE the details



Step 4:

TDS → Form 16 → Show

